



Prague, 21 May 2018

Dear contractual partners,

under Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), which enters into force on 25 May 2018, we have a number of duties concerning the processing of your personal data. Rest assured we realize their importance, and therefore we bring you the following information about the processing of your personal data.

1. Types of data processed

OSA – Ochranný svaz autorský pro práva k dílům hudebním, z.s. (“OSA”) processes the following personal data stated in the heading of the contract concluded between you and OSA:

- first name and surname or author’s pseudonym, title,
- date of birth,
- company identification No. and tax identification No.,
- country of your tax residency,
- information about VAT payer status,
- permanent address and mailing address (if different),
- account No. and name of the bank,
- telephone and e-mail.

Information about the performance of contract between you and OSA, in particular details of:

- works to which you have copyright,
- consultancy services provided to you by OSA under the contract,
- concluded (or negotiated) license agreements with work users, in which you are represented by OSA,
- unauthorized use of works, in whose investigations you are represented by OSA,
- claims for monetary fulfillment to which you are entitled under the contract as well as information about provision of such fulfillment by OSA.

2. Basis, purpose and period of processing

The provision of your personal data to OSA is voluntary. However, a contract between you and OSA could not be concluded or performed without such provision. OSA processes your personal data for the purpose of performing the contract between you and OSA, in particular the performance of provisions mentioned in par. 1.1. of the contract.



With regard to the above mentioned purpose of personal data processing, we process your personal data for the period of effectiveness of the contract between you and OSA and then for ten years after the lapse of that period, so that we are able to record the potential monetary fulfillments for your benefit and to pay you the corresponding amounts. In case we record new monetary fulfillments for your benefit during those ten years, we shall continue to process your personal data for 2 years of the last fulfillment. After the lapse of the two-year period, your personal data shall be destroyed, except where they are needed for the purposes of asserting or protecting your rights or OSA's rights in litigation, court, arbitration or administrative proceedings; in such case, we shall retain your personal data for the term of the dispute exclusively for the purpose of protecting your rights in such dispute. In the event of such processing, we shall inform you without delay.

3. Disclosure and transfer of personal data

As part of the contract between OSA and you, OSA transfers your personal data to entities before which OSA represents you, in particular those with which OSA negotiates and concludes licensing agreements for the works you created, as well as those before whom OSA represents you in proceedings concerning unauthorized use of your works.

As part of the contract between OSA and you, OSA transfers your personal data to entities providing supporting services to OSA – sending mail, collecting receivables or legal services. OSA makes ongoing changes and additions to the list of entities providing the above services. OSA is prepared to let you know the current list of such entities which are disclosed and transferred your personal data upon your request made in writing or sent by e-mail.

4. Your rights under applicable laws

You have the following rights under the applicable legal regulation of personal data:

- right to access your personal data processed by OSA,
- right to correct your personal data if they are incorrect or inaccurate in any respect,
- in the event you find out or believe that OSA processes your personal data in contradiction with the protection of private and personal life or in contradiction with law, in particular if your personal data are inaccurate with regard to the purpose of their processing, you have the right to ask OSA for explanation and claim that OSA remedy the situation (e.g. by blocking, correcting, supplementing or destroying your personal data),
- right to claim from OSA the deletion of personal data or the restriction of processing
- right to raise an objection to the processing in order to find out whether OSA breached its duties imposed to OSA by applicable laws,
- besides the above, you have the right to lodge a complaint at the supervisory authority, which is the Office for Personal Data Protection with its registered office at Pplk. Sochora 27, 170 00 Prague 7,
- you have the right to data portability in case you wish to transfer your personal data processed by OSA for the purposes of contract performance to another controller. In such case, OSA shall enable you to obtain your personal data in a structured, commonly used, machine-readable format, or if technically feasible, OSA shall transfer the data to another controller.



If you have any questions regarding the scope or purpose of your personal data processing, please write to us at: OSA – Ochranný svaz autorský pro práva k dílům hudebním, z.s., Čs. armády 20, 160 56 Praha 6, e-mail: gdpr@osa.cz.

OSA – Ochranný svaz autorský pro práva k dílům hudebním, z.s.